

# Memo

Date: 1/07/2015

To: Joe Ingram

From: Mike Rembish

Re: Mountain View Regime Meeting Minutes

Cc: Stephane Perron, Wade Kirby

Regime Units Represented: MV1, MV2, MV5, MV6, MV11, MV13, MV15, MV16, MV19, MV20

Financial Review: \$59,546.70 in the bank, \$19,053.74 in receivables, \$81,740.97 in total assets. 2015 projected income \$65,717.

## **Building Maintenance Issues Discussed**

Stephane Perron reviewed the attached maintenance list below (page 2).

### New Issues:

1. Internet access was terrible during holidays. Mike Rembish will follow-up with the Board of Directors for SNHA.
2. Build cover outside MV14 to cover electrical panel.
3. Picnic table request to resort for outside deck side.
4. Assessments will move to quarterly statements beginning in February.

Meeting adjourned

Mike Rembish, Director

Common Area Inspection					
01/14/15 SP update					
Bldg & Issue	Action Required	Date Noted	Date Completed	Stéphane's Notes	Goal
<b>Mountainview 1-20</b>					
Wires	Clean and remove	2013-05-13		Wires between UNITS 12 and 10. DEC07: Incomplete	Winter 2015
Entryway - Plantings	dress up	2013-05-13		Must identify where work is needed	Spring 2015
Maids Housekeeping closets	clean up mess	2013-05-13	2014-08-10	Find and check these closets. DEC07: only found trash closets JAN14: Need more data to investigate.	Spring 2015
Entry lights	Clean and dust	2013-07-11		Confirm which lights: Globes (patio, walkway) vs. Squares (entry). Squares for sure. DEC07: Most squares need cleaning but globes are OK.	Spring 2015
New Fence Bent due to snow	Repair	2014-03-18	2014-06-26		
New Post needs paint	paint	2014-06-26		Northwest corner. Joe to check. DEC07: Incomplete	Spring 2015
Entry steps	paint	2014-06-26	2014-07-06		
Shingles coming off	Repair	2014-06-26		Side shingles coming off between 12 and 14. Check roof over 2 DEC07: Side shingles repaired. Roof shingles seem not to be repaired. Need Binoculars.	Winter 2015
Trees Around Building	Cut back	2014-07-17	2014-11-07		
Entries	Weeded/Spruced up	2014-07-17		Must specify where work is needed	Spring 2015
Shed 3-4	Repair	2014-07-17		Combine with roof shingle job. DEC07: Incomplete	Winter 2015
Post split 13-14	Repair	2014-07-17	Fall 2014	Didn't see it	

Common Area Inspection					
01/14/15 SP update					
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Globe lights on 24 hrs 1, 2, 9,10,13,14	Repair	2014-07-18		Investigate (13 on Sat, 19 on Sunday).Units 7, 11, 17 inop. DEC07: Inop at night: Units 7,11,17. On in daylight: Units 3,13,19. On in daylight 1 of 2 days : Unit 1	Winter 2015
Grading up to windows	Repair	2014-07-18		Joe looking for professional. Luneau to assist.	Summer 2015
Dead shrubs on patio side 8, 9, 19	Replace	2014-07-18			Spring 2015
Reserved Parking Signs	Add	2014-07-18		Smuggs standard with MV1-20 inscribed. JAN14: In process.	Winter 2015
Snow removal	Change	2014-07-18	2014-10-12	Review on each visit . Safety issue: call director for action? Visual Indicator? JAN14: Call "Grounds". If no action within 24 hrs, call SNHA office.	Winter 2015
Entry Planks 16, 17	Repair	2014-07-18	Fall 2014	Seems completed	
Microwaves	Repair	2014-07-18	2015-01-07	Cosmetic issue JAN14: Each owner to call housekeeping with complaint.	Fall 2014
A/C condensers	Repair	2014-07-18		Patio A/C condensers dripping (8,10,12)	Summer 2015
Fallen fence beam in front of 1/2	Repair	2014-10-05	Fall 2014	DEC07: Complete	Fall 2014
Drain pipe clogs (19+17)	Replace	2014-10-06		JAN14: Spring dig planned	Summer 2015
Internet Service cuts-out in peak periods	Investigate	2015-01-07		Investigate source	Spring 2015
Broken swing in play area	Repair	2015-01-07		Stéphane to contact Grounds	Winter 2015
Cover electric box outside of MV14	TBD	2015-01-07		Review installation	Spring 2015
Request picnic table for deck side	Add	2015-01-07			Spring 2015
<b>Updated</b>					
	2014-01-21				
	2014-03-18				
	2014-06-26				

<b>Common Area Inspection</b>					
<b>01/14/15 SP update</b>					
<b>Bldg &amp; Issue</b>	<b>Action Required</b>	<b>Date Noted</b>	<b>Date Completed</b>	<b>Stéphane's Notes</b>	<b>Goal</b>
2014-07-17					
2014-10-05					
2014-11-14					
2014-12-14					
2015-01-14					